



**CLAIM NOTIFICATION FORM – INDIVIDUAL**

Policy No.: **737** \_\_\_\_\_ Claimant Tel/Cell No.: \_\_\_\_\_

**DETAILS OF PRINCIPAL MEMBER**

Surname: \_\_\_\_\_ Full Names: \_\_\_\_\_

**DETAILS OF THE DECEASED**

Surname: \_\_\_\_\_ Full Names: \_\_\_\_\_

Identity No./Date of Birth: \_\_\_\_\_ Cause of Death: **Natural** or **Unnatural** (Tick)  
*(please attach Police Report for Unnatural Death)*

Date of Death: \_\_\_\_\_ Place of Death: \_\_\_\_\_

Relationship to Principal Member: \_\_\_\_\_ Age at death: \_\_\_\_\_

Documentation attached to substantiate the claim:

1. **Proof of Death** - Please attach original or certified copy of **any** of the following death certificates plus BI-1663 (Notification of Death):

- BI-5 Death Certificate
- BI-20 Abridged Death Certificate for Stillborn with supporting Medical Documents
- BI-18 Unabridged Death Certificate

2. Certified copy of Principal Member's Identification Document for South African citizens

4. Certified copy of Principal Member's Passport for foreign nationals

5. Certified copy of deceased's Identity Document for South African citizens, stamped "Deceased"

6. Certified copy of deceased's Passport for foreign nationals

7. Applicable supporting documents. e.g. Police Report in case of Unnatural Death

**8. SETTLEMENT OF BENEFIT:**

**STRICTLY EFT:** Bank Account Holder: .....

Bank Name: .....

Bank Account No: .....

Branch Code: .....

Account Type: .....

Signature of Policyholder /Claimant: \_\_\_\_\_ Date: \_\_\_\_\_

**FAX CLAIM TO: 086 672 6164**

**DO NOT FAX – FOR INFORMATION ONLY**

**9. Documentation submitted, other than those requested, will not be accepted. Only Proof of Death stamped with the Official Home Affairs stamp, with the number in black, will be accepted.**

**10. Certified Documents:**

**Name, signature, organisation, date, address and telephone details to be clearly indicated on documents certified by a Commissioner of Oaths.**

**11. Supporting documents in respect of:**

- If the child has attained age 22 (twenty two) years but has not yet attained age 26 (twenty six) and is a full-time student, the following must be submitted:
- Confirmation satisfactory to Safrican (last academic report from a recognised educational institution), to confirm full-time study at the time the death occurred. Part-time and correspondence students are not covered.
- Children who are mentally retarded or totally and permanently disabled (as determined by Safrican), before age 22 years, who are unable to care for themselves, any **one** of the following must be submitted:
  - Confirmation satisfactory to Safrican of a State Disability Grant
  - Medical Aid application of Principal Member
  - Medical Report
- An illegitimate / adopted child: proof of such illegitimacy or adoption must be attached.
- Where the surname of deceased (spouse or child) is different to that of the Principal Member, kindly provide an explanation for the difference in surname and submit supporting documents. Affidavits are not accepted for children over 1 (one) year old.
- In respect of the surname difference of a spouse, any 2 (two) of the following:
  - Marriage Certificate
  - Letter from Tribal Chief, signed and stamped.
  - Company Beneficiary Nomination Form. The document must have been completed at least six months prior to death (Employer Plans only).
  - Letter providing customary and/or common law marriage from the Department of Home Affairs (not an affidavit).
  - Medical Aid card reflecting dependants' details.
  - Any legal policy document where the spouse has been nominated at least 6 (six) months prior to death.
- In respect of the difference of surname of a child - any 2 (two) of the following:
  - Birth Certificate reflecting both parent details ( BI-19)
  - Adoption papers
  - Baptismal Certificate reflecting both parent details (for Eligible Children age 5 years and younger).
  - Marriage Certificate and Birth Registration in respect of Stepchildren
  - Medical Aid Membership card reflecting the Eligible Child's details

2. Please note that all persons insured under the policy must be related to the principal member and/or policy payer, and the principal member and/or policy payer must have an insurable interest in all insured persons under the policy

Ramaph Financial Services and Safrican reserve the right to request further documentation or information as it may deem necessary to accurately assess the claim.